

## Meeting Minutes

Meeting Called to Order Thursday March 28, 2024, by Bill Reid, Chairman at 5:58 pm

LIVE ATTENDEES	ZOOM ATTENDEES	ABSENTEES
William Reid	Kevin O'Brien (WC Staff)	Gene Merrill (WC)
Katrina Poydack	Marcy Sowa	Patty Downing (WC)
Bob Schmidt	Beth Pietrzak (ODA WQ Specialist)	Bob Webb
Rhett Nelsen		
Jim Gurley		
Janice Denney (WC)		
Don Young (WC)		
Carol Crawford (WC)		
John Bellville (Staff)		
Arlyse DeLoyola (Staff)		

### SCRIBE

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Notes were taken by Arlyse DeLoyola

- **Minutes:** The minutes from the February meeting were presented to the Board for review.
  - **Jim Gurley made a motion to approve the minutes for February.**
  - **Rhett Nelsen seconded the motion.**
  - **The motion carried without dissent.**
  
- **Financials:** The Financial Reports from February 2024 were presented to the Board for review.
  - **Jim Gurley made a motion to accept the financial reports.**
  - **Rhett Nelsen seconded that motion.**
  - **The motion carried without dissent.**

### OLD BUSINESS

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- **Retention of Records**  
 Arlyse presented a spreadsheet she developed based upon the Secretary of State Archives Division Chapter 166. She Reviewed the document and charted the items relevant to the district. A copy is available in the office as well as the storage unit.
  
- **Lending and Risk Management**  
 Arlyse met with our insurance carrier's risk management team by phone twice since the last meeting. They drafted a response that recommended not lending valuable equipment when no employee or board member could be present. The question of the recently purchased Bio-Char kilns was raised.
  - **Jim Gurley made a motion to not loan any equipment until a formal policy is adopted with the exception of the OWL meeting equipment accompanied by an employee or board member.**

- **Bob Schmidt seconded the motion.**
- **The motion carried.**

## **NEW BUSINESS**

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- **IVCDO Hanby Green Buildings Block Party**

John explained to the board that we have been invited by IVCDO and our landlords to participate in a “Block Party” on May 29<sup>th</sup> to celebrate the success of the complex and let the community know the good work done here. He asked the board if they wished us to participate.

- **A motion was made by Rhett Nelsen to participate in the Block Party and try to get the Stream Table for the event.**
- **Katrina Poydack seconded the motion.**
- **The motion passed without dissent.**

- **Access to building for Water Quality Monitoring Lead**

John asked the board for their permission to give a set of building keys to the WQM lead, Maelagh Baker in order to allow her to be able to come and go when no staff are in the building.

- **Rhett Nelsen made a motion to issue a set of keys to Maelagh Baker for the remainder of the project.**
- **Bob Schmidt seconded the motion.**
- **Discussion was held.**
- **The motion carried without dissent.**

- **Beth Pietrzak, Oregon Department of Agriculture**

Beth Pietrzak was introduced to speak to the board about the Strategic Implementation Area initiative for 2024. She explained that her agency collaborates with others on local, state, and federal levels to resolve water quality issues in selected regions.

Areas are evaluated for concerns, regulatory or otherwise including riparian vegetation, manure management, and soil erosion. Landowners are contacted and potential for partnership offered. There would be engagement opportunities including an open house for landowners in the chosen target area. This would be a four-year grant with a ten-year monitoring requirement. The program offers additional opportunities for project funding for SWCDs who participate. Beth explained that if the IVSWCD were interested, she would need an answer by next meeting. Chairman Reid called for a motion.

- **Rhett Nelsen made a motion that Illinois Valley SWCD participate in the SIA program with Oregon Department of Agriculture.**
- **Bob Schmidt seconded the motion.**
- **The motion passed.**

Beth also announced that the Local Area Committee meeting would be held April 11<sup>th</sup> from 1:00pm to 3:00pm at Jackson SWCD.

## **CONTINUING**

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- **Staff Reports:**

**John** reviewed his report and it was discussed by the board.

**Arlyse** added to her report that she had received correspondence from ODA that day regarding the 2024 election. Four seats will be up this year-Zone 1, Jim Gurley, At Large 1, Marcy Sowa, Zone 4, Katrina

Poydack, and Zone 5, Bob Schmidt. All of the information is on the ODA website, and she also has it printed out here in the office. Some of the requirements have changed, so please review them.

- **Partnering Agency Reports:**

Kevin O'Brien spoke for the Illinois Valley Watershed Council- all is well.

- **Public Comment:**

No public comment.

**NEXT MEETING**

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The next meeting is to be held on April 25 at 6:00 pm at the Illinois Valley SWCD Office and via ZOOM.

**ADJOURNMENT**

The meeting was adjourned at 7:40pm.

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APPROVED MINUTES: Jo Rein

DATE: 5-23-2024