

Illinois Valley Soil & Water Conservation District
 Regular Monthly Meeting
 331 E Cottage Park Drive Suite 1B, Cave Junction, OR 97523/ZOOM

Meeting Minutes

Meeting called to order August 25, 2022 by Bill Reid, Board Chair at 6:10pm

ATTENDED IN PERSON ATTENDED VIA ZOOM ABSENT

William Reid	Marcy Sowa	Gene Merrill
Jim Gurley		Patty Downing
Rhett Nelsen	Joy McEwen	Arlyse DeLoyola
Bob Webb		<i>Bob Schmidt</i>
Katrina Poydack		
Carol Crawford		
Don Young		
Janice Denney		
Beth Pietrzak		
John Bellville		
Cheryl Nelsen		
Kevin O'Brien		

SCRIBE

Notes were taken by Kevin O'Brien

- **Minutes:** The minutes from the July, 2022 meeting were presented for review and action. Jim Gurley motioned to approve the July, 2022 minutes. Jim's motion was seconded by Rhett Nelsen. A short discussion ensued. The motion passed without dissent.
- **Financials:** The July, 2022 financial report was presented for review and action. Katrina Poydack motioned to approve the July, 2022 financial report. Katrina's motion was seconded by Bob Webb. A short discussion ensued. The motion passed without dissent.

OLD BUSINESS

- **Hiring Update:** Recently hired (8/16/2022 EOD date) was introduced to and welcomed by the Board. John provided a brief history of his experience and qualifications and provided other background information on himself to the Board.
- **Crooks Creek Project Update:** Kevin reported that the project will likely need to be postponed to the 2023 in-stream work window due to the contractor's main employee having been seriously injured in a vehicle accident. Because everything is ready to roll, it will be easy to ramp up next year. Kevin

informed the Board he intends to apply through OWEB's Restoration Program for additional funding to be able to do all BLM-identified project sites in the Deer Creek drainage.

- **White Ditch update:** Kevin reported he and John Bellville will be meeting with Bob White and his wife when Bob is released off of the fires. We will do that ahead of meeting with the ditch's water rights users at large. The short term objective is to find out the level of interest in organizing into a ditch association.
- **Elections Update:** The Board was reminded of the looming deadline to have election paperwork submitted to be on the November ballot.

NEW BUSINESS

- **Payroll Options Quote:** Kevin reported that Arlyse had requested the item be tabled to next month's meeting since Cardinal hadn't been able to get back to her yet with this information. The item was tabled.

CONTINUING

➤ **Staff and Partnering Agency Reports:**

- Beth Pietrzak, Oregon Department of Agriculture's (ODA) Regional Representative for us for the Agricultural Water Quality Management Program (AWQMP) provided an update on her programs and potential opportunities for the District. Beth also reported that she had met with John and Kevin earlier in the day to provide orientation to John for ODA's AWQMP.
- Cheryl reported the required progress report to OWEB on the Stakeholder Engagement Project had been submitted and approved by OWEB.
- Cheryl informed the Board she had completed her six month probationary period and was unsure what next steps and timeframe for receiving a performance appraisal to confirm she would be retained. Discussion ensued, including the Chair stating he had requested the subject be included as an agenda item. Kevin offered it was likely an oversight that it had not been included and shared his experience with the performance appraisal system as to what she could likely expect to accomplish this objective.
- Kevin briefly highlighted aspects of his written monthly report.
- Kevin pointed out Arlyse's written monthly report needed to serve this month in her absence and assured the Board that Arlyse continues to be on task and keeping everyone on their toes.

NEXT MEETING

The next meeting is to be held on September 22, 2022 at 7:00pm (following IVWC meeting)

ADJOURNMENT

The Chair adjourned the meeting at 7:00 pm after calling for and hearing no other business for the good of the order.

APPROVED MINUTES: *W Reid*

DATE: 9-22-2022